



## 2024 GRANT APPLICATION

Improving the lives of women and girls in Metrowest.

Please complete and submit in full by 5:00 pm on April 1, 2024 to be considered for a grant.

Applicants will receive an automated copy of their submission upon completion.

Supporting documentation can be uploaded via this form.

See [www.metrowestwomensfund.com/grants](http://www.metrowestwomensfund.com/grants) for grant guidelines.

\* Indicates required question

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1. Email \*

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2. Organization name: \*

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3. Principal street address: \*

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4. Phone: \*

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5. Website: \*

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6. Principal contact for the organization (name and position): \*

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7. Principal contact's phone number and email: \*

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8. Secondary contact for the organization (name and position): \*

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9. Secondary contact's phone number and email: \*

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10. Identify impact area(s) of the organization/program. Click all that apply: \*

*Check all that apply.*

- Educational Opportunity - for low-income women and girls.
- Girls: Our Next Generation - unique needs of low-income girls.
- Safety From Violence - prevention and safety from domestic violence, senior abuse, sexual assault, and survivors of the commercial sex trade.

11. Funding request (\$ amount): \*

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12. Total annual budget (\$ amount) and dates of fiscal year: \*

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13. Total project budget (\$ amount): \*

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14. Organization's mission statement: \*

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15. Organization's Board of Directors: \*

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16. Upload organization's IRS 501(c)(3) Determination Letter here. Please ensure your organization's name is in the file name.

**Files submitted:**

17. Upload organization's most recent IRS Form 990 (or 990 EZ) here. Please ensure your organization's name is in the file name.

**Files submitted:**

*Skip to question 18*

## Proposal Narrative

Please include the following information:

1. **BRIEF SUMMARY OF THE ORGANIZATION AND ITS PROGRAMS**
2. **PURPOSE OF GRANT** - Description of project including goals and timetable. If applicable, reference the results of the Needs Assessment of Middle School Girls: Metrowest, [www.metrowestwomensfund.com/projects](http://www.metrowestwomensfund.com/projects).
3. **DESCRIPTION OF NEED** - What is the issue you plan to address with new funds? What is your approach? Who are the constituents for the program or services? Please include any demographic criteria that are relevant to your proposal.
4. **OBJECTIVES** - How will this grant strengthen the organization, address the issues, make improvements, or achieve success?
5. **EVALUATION** - Define your criteria for evaluating success for the program or service for which you are requesting funding. What are the anticipated outcomes and how will they be measured?
6. **OTHER FUNDING SOURCES** - What other sources of funding are you pursuing to support this specific program?
7. **OTHER ORGANIZATIONS** - How does this service/program complement and/or augment already existing programs in the area? If cooperative arrangements exist with other agencies, please specify.
8. **RECIPIENTS OF PREVIOUS GRANTS** - If your organization received a grant from MWF in a previous year, please provide an update to let us know of any additional outcomes since your Midyear Report submission, and what percentage of your previous grant funds have been expended.

18. Please submit your proposal narrative here: \*

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## Budgets

1. ORGANIZATIONAL BUDGET
2. PROJECT BUDGET - Include all expenses for the project and sources of revenue as well as expected sources of funding.

19. Provide: 1. organizational budget and 2. project budget. \*

You may describe your budgets here OR upload them below.

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20. Budget documents can be uploaded here. Please ensure your organization's name is in the file name.

**Files submitted:**

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